

# Student Application Packet 2021-2022

WVU Country Roads Program
Center for Excellence in Disabilities
959 Hartman Run Road
Morgantown, WV 26505
304-293-4692

Applications will be reviewed as received until all spaces are full. Please submit the completed application no later than April 15,2021.

Download and complete application.

Email application to

countryroads@hsc.wvu.edu



#### **Application for Admission**

This is an integrated, on-campus program for student learners who are motivated to increase their independent living skills and engage in both social and academic events as Mountaineers.

To be sure that the Country Roads Program at West Virginia University is the best match for our applicants, we require an application packet be completed for each student. Upon entering, it is expected that students will demonstrate the following minimal requirements:

- Basic functional understanding of literacy (writing/composition) and reading skills
- Basic mathematics understanding and ability to use a calculator
- Ability to function independently for a sustained period of time
- No severe behavior or emotional problems
- Can handle and adapt to change; is not overly stressed when things change
- Potential to be successful in competitive employment situations
- Desire and motivation to complete a postsecondary program
- Be between the ages of 18-26 by August 1, 2021

Letters of recommendation from teachers are extremely important, too, as these describe current levels of performance across many areas.

This is a certificate program (not an accredited college degree program) and exiting students will receive a certificate of completion, **NOT** a degree from West Virginia University.

Note: Because of space limitations, not all applicants who complete the application and meet the "criteria for admission" will be granted an interview and/or be accepted in Country Roads; however, these students are welcome to reapply. All materials submitted to Country Roads will become property of Country Roads and will not be returned or duplicated for other purposes.

Please email <u>Countryroads@West Virginia.edu</u> or call 304-293-4692 if you have any questions.



#### **Application Selection Process**

An Application Screening Committee will review applications and select students for admission. You will be notified regarding the receipt and completion of application documents and will later be notified if you are granted an interview.

Note: A limited number of applicants will be admitted each year; therefore, a submitted application of interview does not guarantee acceptance to Country Roads.

The decision to offer or deny admission to the program will be made by the Screening Committee in their best judgment and in the best interest of the applicant.

Admission will be based on the following criteria:

- Documentation of an intellectual disability and/or developmental disability, with significant limitations in intellectual functioning and in adaptive behavior (AAIDD definition).
- Eligible for IDEA services while in school.
- Had an IEP while in school.
- Independently administers and manages medication and medical needs.
- Reading ability and comprehension is at least at the third-grade level.
- Utilizes basic functions of technology, such as calculator, cellphone, and computer.
- 18-26 years-old (measured on August 31).
- United States citizen.
- Completed four years of high school education with a modified diploma, diploma, or GED
- Able to function independently for a sustained period.
- Sociable with groups of new people.
- Able to handle changes in routine.
- Can take direction to complete assignments.
- Has the desire and motivation to participate in the college experience.

Please complete all sections of this application. It is acceptable for the applicant to receive support, if needed in completing the application. You may attach additional information and pages for writing space if needed. All information is confidential and will not be shared with any outside agencies unless written agreement is provided by those filling out the application. Information will not be returned or duplicated for any purposes.



The Country Roads Program is dedicated to providing a high quality, structured program on WVU's campus. The below fees are per year.

**The Country Roads Program Fee Structure** 

The Core Track (Years 1-2)	
Program Fees (Tuition)	\$16,400
Student Fees (laundry, social events,	\$2,500
organized trips)	
Housing Fees (covers rent, utilities,	\$2,756
internet)	(double)
Meal Plan	\$2,616
University Fees	\$1,320 (by
	semester)
Total	\$25,592

Financial aid may be available for students with intellectual disabilities attending postsecondary programs. The following resources are available to students and their families as potential support for program costs: 1) West Virginia Department of Rehabilitation Services (WVDRS) and 2) Comprehensive Transition Program (CTP) eligibility through the WV Department of Education (<a href="https://studentaid.ed.gov/sa/eligibility/intellectual-disabilities">https://studentaid.ed.gov/sa/eligibility/intellectual-disabilities</a>).



#### **Application Checklist**

Applicant name:
Once your completed application has been submitted, you will be notified of receipt of completed application by letter. NOTE: Applications will not be considered until ALL requested information is received.
The applications can be filled in electronically, printed in a PDF, and uploaded on the website or submitted to countryroads@hsc.wvu.edu. Letters of recommendation and other supplemental forms should be included in a sealed envelope with signature across the seal and sent to: 959 Hartman Run Road, Morgantown, WV 26505.
Please upload application materials on website at www.countryroads.cedwvu.org
Application Checklist:
1. Student Application an \$25 application fee check payable to West Virginia University Center for Excellence in Disabilities
2. Release and Exchange of Information Form
3. Student and Family Information/Emergency Contact Information
」 4. Employment History
」 5. Housing Needs
6. Medical History/Medical Insurance/Physical Examination Form
」 7. Education History
8. Official High School Academic Transcript
9. Behavior Records (if student has no record, send a letter from high school
stating there is no record)
10. Current or most recent IEP and any postsecondary program record(s)  11. A desumented semprehensive and individualized evaluation that includes a
」 11. A documented comprehensive and individualized evaluation that includes:  ○ Psychological evaluation, including IQ testing within the past three years
<ul> <li>Adaptive behavior scores within the past three years</li> </ul>
<ul> <li>Social-emotional functioning within the past three years</li> </ul>
12. Personal Support Inventory – Family/Guardian Completed
13. Student Questionnaire – Student Completed (indicate if scribe is used)
」 14. Letters of Recommendation
Letters of Recommendation should be submitted by three persons who have known the
applicant for one year or longer. The recommendations should represent each of the
following areas:
o Education
Vocational/Employment     Community Involvement
<ul> <li>Community Involvement</li> </ul>

Letters must be submitted using the Recommendation Forms included in this packet and must be returned with the application packet in sealed envelopes as directed on the form.



#### RELEASE AND EXCHANGE OF INFORMATION

Country Roads Postsecondary Program

The Country Roads Program treats and regards all written documentation obtained to verify a disability and plan for appropriate services as well as all documented services and contracts with the Office of Accessibility Services as confidential. However, it may be necessary for our staff to exchange some information about you with the West Virginia University faculty and staff in order to provide educational opportunities and experiences on and off campus. This exchange will occur only with your written permission, as given in this document below, and with the understanding that only information necessary for the purposes of accommodation and academic progress will be communicated.

I (name),
give permission to exchange information about me with the offices/individuals indicated below:
School District(s) School Personnel
Department of Vocational Rehabilitation Office Department of Disability and Special Needs Office Admissions Office
Course Instructors Financial Aid Office Parents/Guardians Registrar's Office Tutor/Mentor Other
I agree, as part of the application process, to waive my right to access the student recommendation form.
I agree, as part of the application process, to waive my right to access, duplicate or withdraw sections of the application to use for any other purposes.
Signature of Student or Guardian:
Date:



# STUDENT INFORMATION/BACKGROUND

To be filled out by: Parent/Family/Guardian/Support Person



# **STUDENT INFORMATION**

	First Name		Middle Name	
Home Phone	Student C	Cell Phone		
Address				
City		State	Zip Code	
Birth Date		Email Address	Iress	
Disability		Full Scale IQ Score		
tudent receives support or s	services from	: (please check t	those that apply)	
tudent receives support or s	services from	ı: (please check t	those that apply)	
tudent receives support or s		ı: (please check t	those that apply)	
	ity Income	·		
Supplemental Secur	rity Income nental Disabi	lities Medical As	sistance	
Supplemental Secur	rity Income nental Disabi bility Insuran	ilities Medical As ce Division of Vo		



#### **FAMILY INFORMATION**

Student lives with:  Both Parents  Mother	Father	Guar	dian(s)	Other
s student his/her own guardian?				
f no, please list student'sguardian(s): Mother/Guardian				
Last Name	First Name			MI
Home Phone	Cell Phone			
Address	<u> </u>			
City	State		Zip Code	
Occupation/Employer		Work P	hone	
Email Address				
<u>Father/Guardian</u>				
Last Name	First Name			MI
Home Phone	Cell Phone			I
Address				
City	State		Zip Code	
Occupation/Employer		Work P	hone	
Email Address				



# <u>Siblings</u>

Name	Age
How did you hear about Country Roads?	(Please circle the option that applies to you).
Social Media Specify (TV, News, Online News Story):	
From West Virginia University Alumni Specify:	
Conference Attendance Specify:	
Other:	

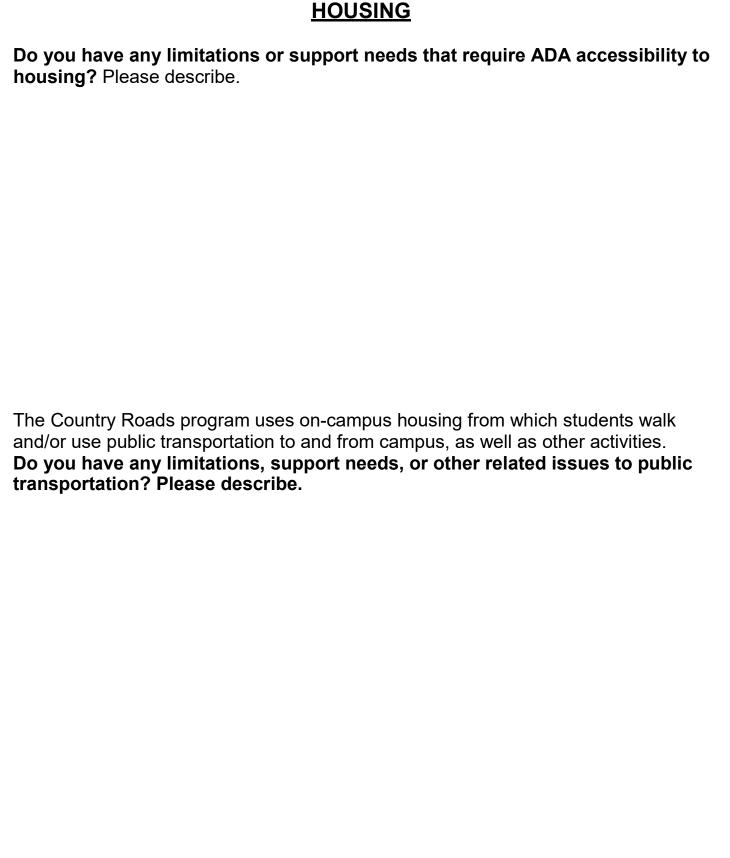


# **EMPLOYMENT HISTORY**

Work/Internship Experience						
Employer Contact Info. Job Responsibilities Paid work or Internship? Dates at this Leaving						

	Volunteer Work Experience		
Employer/Contact Info.	Job Responsibilities	Dates at this Job	Reason for Leaving







# **MEDICAL HISTORY**

Please attach results of a current (within 1 year) physical exam (see included form).
Please give a brief description of your medical history including any disability diagnoses that you may have:
Please list any significant medical or physical conditions and history, including severe allergies, seizures, and surgeries:
If applicable, how may the above affect your participation in classroom, social, or recreational activities on campus?
Please list any current medications and indicate for what purpose the medications are taken: Note: If the applicant must take medications while at Country Roads, he/she must be independent in administering his/her medications. West Virginia University and Country Roads do not have the personnel or facilities to administer medications. This capability is not included in any of the program or college services.
Do you currently receive private therapeutic services, such as physical therapy, occupational therapy, psychiatry, speech therapy, behavioraltherapy?
If so, please indicate which services.
Are you independent in self-care such as toileting and basic Yes No hygiene? List any limitations:



# PHYSICAL EXAMINATION FORM

Country Roads Postsecondary Transition Program

Name		Date of Birth		
HeightW	Veight	Date of BirthBPBCorrected: Y		
Vision: R20/L20/		Corrected: Y N	Pupils Equal Unequal	
MEDICAL	Normal (Check)			
Appearance				
Eyes/Ears/Nose/Throat				
Hearing				
Lymph Nodes				
Heart Murmur				
Pulse				
Lungs				
Abdomen				
Genitourinary (males)				
Skin				
Musculoskeletal				
Neck				
Back				
Shoulder/Arm				
Elbow/Forearm				
Wrist/Hands/Fingers				
Hip/Thigh				
Knee				
Leg/Ankle				
Foot/Toes				
Cleared without restriction:				
Not Cleared:Cleared	with specific	restrictions (list)		
Cleared with recommendations	for further 6	evaluation or treatment for:		
SIGNATURE OF PHYSICIAN		Dat	te	<u> </u>
Print Name and Address of Ph	ysician com	pleting this form:		
Country Roads - Not to be dupl	icated or rec	reated without written consent. Up	odated	



# **EDUCATION HISTORY**

Name	City, S	tate	Year Atter		Reason for Leaving
Did/will you receive a high		Yes	No	Date Re	ceived:
school diploma?					
Did/will you receive a high school certificate?		Yes	No	Date Re	ceived:



#### **EDUCATION HISTORY**

Describe what skills you have learned in the following areas:
Independent Living:
Employment:
Social:
Have you participated in general education classes at your school?  Yes  No
If yes, list inclusive subjects:
Were any accommodations used?
If yes, please explain:
Was additional adult support present in the classroom? Yes No
If yes, please explain:
Country Roads - Not to be duplicated or recreated without written consent. Updated



#### **ACADEMIC TRANSCRIPT REQUEST**

#### **Country Roads Postsecondary Transition Program**

#### To the applicant:

Use this form to request that a copy of your high school transcript be sent to the Country Roads program at West Virginia University by sending the form, along with your high school's transcript forwarding fee, to your high school guidance/advising office. If your school has their own form, that can be used.

High School			
Street Address	City	State	Zip
Please send one (1) copy of my hig	gh school transcript to:		
Country Roads			
Please contact high school to dete	rmine transcript fee prior to	mailing this form.)	
		mailing this form.)	
	rmine transcript fee prior to	mailing this form.)	MI
Last Name  Social Security #		mailing this form.)	MI
Last Name		mailing this form.)  State	MI Zip
Last Name Social Security #	First Name		
Last Name Social Security # Address	First Name		
Last Name  Social Security #  Address	First Name		



To be filled out by: Parent/Family/Guardian/Support Person

\*\*Please rate the levels thoughtfully and honestly so that we can determine the best placement and level of support for your son/daughter.



To be completed by: Family Member or Guardian

Completed by:
(Parent/Family Member/Guardian/Support Person)

Please rate the applicant in the following areas. If you are unsure about a skill, please indicate by selecting the "?" box.

Independent Living Skills	Requires complete assistance	Needs moderate assistance	Needs some assistance	Needs minimal assistance	Completely independent	?
Negotiating/finding way around campus and community						
Ordering and purchasing from a restaurant, café, or store						
Caring for personal hygiene and grooming needs						
Handling personal affairs: laundry						
cooking						
cleaning						
managing personal belongings						
Using good judgment skills in an emergency						
Coping well with stress and anxiety						

#### Comments:

Social Skills and Communication	Requires complete assistance	Needs moderate assistance	Needs some assistance	Needs minimal assistance	Completely independent	?
Communicating needs in an appropriate manner						
Relating to others in a socially appropriate manner						
Handling conflict with another person						
Respecting persons in authoritative positions						
Using a smart phone to communicate						
Sending and receiving text messages						
Using email						
Using social networking sites: Facebook, Instagram, etc.						
Verbalizing and/or writing personal information: name, address, phone number, SSN, etc.						



To be completed by: Family Member or Guardian

	Requires complete	Needs moderate	Needs some	Needs minimal	Completely	7
Academic Skills	assistance	assistance	assistance	assistance	independent	\$
Understanding the value of money						
Handling debit card to make purchases						
Handling cash to make purchases						
Staying within a budget						
Using technology (computer, tablet, smart phone)						
Navigating the internet and smart phone apps						
Following verbal directions						
Following written directions						
Demonstrating motivation to learn and persist on new tasks						
Maintaining and following a daily schedule						
Remembering and keeping up with due dates,						
assignments						
Studying given information						
Has the applicant utilized assistive technology?  If yes, what?				Yes	No	
voice recognition alarms on dev	ice		iPac	d/iPhone	Apps:	
laptop						_
calculator						_
calendar on device						_
Country Roads - Not to be duplicated or recreated without writte	n consent.	Updated			3	



To be completed by: Family Member or Guardian
Additional Comments: Please list/discuss any physical, intellectual, social, or emotional conditions that may need to be considered when participating in a postsecondary experience.



# STUDENT QUESTIONNAIRE

This section is to be by applicant and may include additional pages.

Please indicate if a scribe is used.

This is an excellent opportunity to demonstrate writing skills, critical thinking skills and creativity!



# **STUDENT QUESTIONNAIRE**

Why do you want	to be a Country Roads student?	
Describe what sk	ills you would like to learn in the following areas:	
ndenendent Livir	ng —	
raoponaom Ervii	·9	



Country Roads Program
Transportation
Do you have a:
Learners permit Yes No
Driver's license Yes No
Have you ever done the following independently:
Flown in a plane Yes No
Used public transportation Yes No
Uber Yes No
Bus Yes No
Biking Yes No
Walking Yes No
What kind of jobs are you interested in after you leave high school or college?
What do you like to do in your free time?
What is your favorite sport?
w hat is your lavorite sport.
What is your favorite musical group or favorite singer?
Country Roads - Not to be duplicated or recreated without written consent. Updated



Do you spend time with friends outside of school? Yes No	
If yes, what do you like to do with your friends?	
Diamento de la companya del companya de la companya del companya de la companya d	
Discuss two of your goals for the future upon completion of this program.	
1	
2	
L	
Please use this space to provide us with any additional information about yourself tha	 it vou wish
to share.	.c you wisii
to share.	



Country Roads Postsecondary Transition Program
Student Recommendation Form



#### **LETTERS OF RECOMMENDATION**

Please submit 3 Letters of Recommendation from persons who have known the applicant for one year or longer. The recommendations should represent each of the following:

- 1. Education
- 2. Vocational/Employment
- 3. Community Involvement

Make three copies of the Student Recommendation Form and give one copy to each of the evaluators for them to complete.

Letters must be submitted using the Student Recommendation Forms in this packet and must be returned with the application packet in sealed envelopes with the evaluator's signature across the flap.



# Postsecondary Transition Program

To be completed by: Personal Reference

Recommendation for (applicant's name):

The above-named individual is applying for Transition program at West Virginia University. prepares young men and women with inteller independent living through a combination of ac students are motivated young adults who have public or private schools and would likely have college degree program. Students should have and must possess emotional stability and mature can find out more information about Country Research	Country Roads offers a collectual disabilities for comperademic coursework and care received extensive educate considerable difficulty such a strong desire to become ity to participate successful	llegiate experientitive employmereer explorational services ceeding in a trace an independenty in this progra	ence that nent and n. These in either aditional ent adult am. You
With the above information in mind, please as ability and complete a Personal Support Inventoral Please return this form to the applicant in a applicant has agreed as part of the application form. The applicant will submit all letters of reapplication Packet. Thank you for your assistant (Contact information of individual completing the ability of the application Packet.	ory (attached). Attach additions and signal sealed envelope and signal process to waive access to the commendation as part of the ce in this matter.	onal pages as  across the se  to the recomme	needed. eal. The endation
Last Name	First Name		MI
Organization Name	Phone #		
Address	<u> </u>		
City	State	Zip Code	
Email Address			



# **Postsecondary Transition Program**

To be completed by: Personal Reference

1.	How long have you known the applicant and in what capacity?
2.	Please describe why you feel the applicant would benefit from a postsecondary education experience.
3.	How likely is it that the parent/family/guardian of this applicant will support the philosophy and goals of the West Virginia County Roads program?  Unlikely  Highly Likely
4.	Please describe the strengths and challenges that the applicant may possess that will impact his/her candidacy for this program? (Use the back of this page or attach additional pages as necessary).



#### Postsecondary Transition Program

To be completed by: Personal Reference

Requires

complete

Needs

moderate

Needs

some

Needs

minimal

Completely

independent

4

Please complete the following Personal Support Inventory. Should you not be familiar with the applicant in a particular area, please indicate by selecting the "?" box.

Independent Living Skills	assistance	assistance	assistance	assistance		
Negotiating/finding way around campus and community						
Ordering and purchasing from a restaurant, café, or store						
Caring for personal hygiene and grooming needs						
Handling personal affairs: laundry						
cooking						
cleaning						
managing personal belongings						
Asking for help or clarifications						
Asking questions when needed						
Using good judgment skills in an emergency						
Coping well with stress and anxiety						
Adjusting to new situations or environments						
Social Skills and Communication	Requires complete assistance	Needs moderate assistance	Needs some assistance	Needs minimal assistance	Completely independent	?
Social Skills and Communication	complete	moderate	some	minimal	Completely independent	?
Communicating needs in an appropriate manner	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone Sending and receiving text messages	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone Sending and receiving text messages Using email	complete	moderate	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone Sending and receiving text messages Using email Using social networking sites: Facebook, Instagram, etc.	complete assistance	moderate assistance	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone Sending and receiving text messages Using email Using social networking sites: Facebook, Instagram, etc. Verbalizing and/or writing personal information: name,	complete	moderate	some	minimal	• •	? 
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone Sending and receiving text messages Using email Using social networking sites: Facebook, Instagram, etc. Verbalizing and/or writing personal information: name, address, phone number, SSN, etc.	complete assistance	moderate assistance	some	minimal	• •	?
Communicating needs in an appropriate manner Relating to others in a socially appropriate manner Handling conflict with another person Respecting persons in authoritative positions Using a smart phone Sending and receiving text messages Using email Using social networking sites: Facebook, Instagram, etc. Verbalizing and/or writing personal information: name,	complete assistance	moderate assistance	some	minimal	• •	?



## Postsecondary Transition Program

To be filled out by: Personal Reference

Academic Skills	Requires complete	Needs moderate	Needs some	Needs minimal	Completely independent	?
Understanding the value of money	assistance	assistance	assistance	assistance		
Handling debit card to make purchases	$\perp$ $\vdash$	H	H	H		╁
Handling cash to make purchases	╅	H	H	H		Ħ
Staying within a budget	╅	П	П	П	П	╁
Using a computer for word processing	╅	П	Ħ	Ħ	П	╁
Navigating the Internet	Π	П	П	П	П	Ħ
Following verbal directions		П	П	П		币
Following written directions						
Demonstrating motivation to learn and persist on new tasks						
Maintaining and following a daily schedule						
Remembering and keeping up with due dates,						
assignments						∣⊔
Studying given information						
Give an explanation of the applicant's writing /composition	n abilities (	and appro	oximate g	rade level	equivalent	):
Give an example of the applicant's math abilities (and appr	oximate gr	ade level (	equivalent	t):		
Has the applicant utilized assistive technology (voice recogn	ition, dicta	ntion, iPac	d, etc.)?			
If yes, what?						
		Undated			_	



Postsecondary Transition Program
To be completed by: Personal Reference

Additional Comments: Please list/discuss any physical, intellectual, social, or emotional conditions that may need to be considered when preparing for a postsecondary experience.